**KISM F9 **

**REPUBLIC OF KENYA**

**MINISTRY OF LANDS AND PHYSICAL PLANNING**

**KENYA INSTITUTE OF SURVEYING AND MAPPING**

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**INDUSTRIAL ATTACHMENT ASSESSMENT FORM**

STUDENT NAME: ………………………………………… ADM. NO. ……………….……

SIGNATURE …………………………………………………DATE…………………………..

PLACE ATTACHED …………………………………CONTACT………………………….…

INDUSTRIAL SUPERVISOR …………………………….… SIGNATURE …………………

DATE ………………………… OFFICIAL STAMP …………………………………………….

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| --- | --- | --- | --- |
| QUALITIES | REMARKS | MAX. SCORE | SCORE |
| **ATTITUDE**  Willingness to work with workmates and authority |  | 10 |  |
| **RELIABILITY**  Enthusiastic, works with minimum supervision |  | 8 |  |
| **PUNCTUALITY**  Time conscious |  | 10 |  |
| **ATTENDANCE**  Reports daily |  | 10 |  |
| **QUALITY OF WORK**  Precise, creative, neat |  | 8 |  |
| **INDUSTRIAL**  Persistent, interested, motivated |  | 8 |  |
| **SAFETY AWARENESS/CARE OF RESOURCES**  Safety precautions, first aid skills, efficient use of resources |  | 10 |  |
| **LOG – BOOK**  Up to date, neat |  | 10 |  |
| **PROFESSIONAL ETHICS/ETIQUETTE**  Integrity, honesty, mannerism |  | 10 |  |
| **SELF PRESENTATION**  Poise, clarity of speech, endurance, patience |  | 8 |  |
| **OBEDIENCE**  Willing to follow instruction and learn |  | 8 |  |
| **TOTAL** |  | 100 |  |

**ASSESSORS REMARKS**

Nature of attachment -------------------------------------------------------------------------------------------

Observation of students concerns (if any) ------------------------------------------------------------------

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Other remarks (please specify)

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NAME OF ASSESSOR

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Signature -----------------------------------------------------------------Date -------------------------------

**HAND OVER REPORT ON INDUSTRIAL ATTACHMENT ASSESSMENT**

To: Industrial Attachment coordinator

From: ---------------------------------------

Date: ----------------------------------------

|  |  |  |  |
| --- | --- | --- | --- |
| Adm. No. | Name | Place of attachment | Comments |
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**RE: FOLLOW UP FOR ATTACHED STUDENTS**

The following officers will be involved in the above mentioned exercise.

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| **S/No.** | **NAME** | **P/No.** | **JG** | **TOWNS** | **RATE** | **DAYS** | **TRANS** | **TOTAL** |
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